# THE LEAVE HOME BLOG

# HOUSE CLEANING CHEAT SHEET



|  | DAILY | WEEKLY | MONTHLY'ISH |
|---|---|---|---|
| HALLWAYS/WALLS | • Spot clean marks as you see them | • Vacuum or mop floors<br>• Clean door tracks<br>• Remove cobwebs<br>• | • Dust all the things<br>• Wash windows<br>• Wash skirting boards<br>• Wash walls<br>• Check smoke alarms |
| KITCHEN | • Clear table<br>• Wash dishes<br>• Wipe benches<br>• Wipe sink<br>• Empty the bin | • Clean out fridge, wipe spills & dump old food<br>• Wipe appliances<br>• Polish shiny surfaces<br>• Mop floors | • Wash windows<br>• Wipe cupboards<br>• Dust all the things<br>• Clean oven<br>• Wash bin |
| LOUNGE ROOM | • Tidy up | • Dust<br>• Vacuum or mop floors<br>• Put away excess items | • Wipe tv, stereo etc<br>• Dust all the things<br>• Wash windows<br>• Vacuum couch (don't forget under!) |

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# HOUSE CLEANING CHEAT SHEET

|  | DAILY | WEEKLY | MONTHLY |
|---|---|---|---|
| BEDROOM | • Make bed<br>• Put clothes away<br>• Tidy up | • Change sheets<br>• Tidy Up<br>• Vacuum or mop | • Straighten wardrobe<br>• Dust all the things<br>• Wash windows<br>• Clean under the bed<br>• Flip mattress |
| BATHROOM | • Clean mirror<br>• Wipe benches<br>• Wipe sink<br>• Wipe toilet<br>• Throw out old medicines | • Clean shower<br>• Clean bath<br>• Clean toilet<br>• Empty bin<br>• Mop or vacuum<br>• Wash towels, bath mats & hand towels | • Dust all the things<br>• Wash windows<br>• Clean exhaust fan<br>• Clean mirror<br>• Clean showered and screens<br>• Wash shower curtain (replace if really gross) |
| HOME OFFICE | • Sort mail<br>• Clean up desk | • File paid bills<br>• Shred old items<br>• Vacuum or mop the floors | • Dust all the things<br>• Wash windows<br>• Wipe desk & chairs<br>• Store outdated files in a safe location |
| LAUNDRY | • Sort clothes<br>• Sweep or mop floors | • Wipe washer & dryer<br>• Clean benches<br>• Wash bedding & towels<br>• Remove lint from filters | • Clean washer (run a vinegar wash)<br>• Dust all the things<br>• Wash windows<br>• Mop floors |
| OUTSIDE | • Tidy up entry<br>• Collect mail, junk mail & papers | • Sweep entry/patio/veranda<br>• Mow grass (fortnightly in summer<br>• Put bins out (& back in) | • Weed gardens<br>• Edge paths<br>• <br>• Wash windows<br>• Wash door and handrails<br>• Wash outdoor furniture<br>• Trim trees<br>• Clean & organise garage |